

**PERTAMINA Clean: Whistleblowing Service  
(Tip-offs Anonymous™)**

Disclosure Cover Sheet

1.

- Fax – (021) 381 5912; or
- Post – Attn: Tip-offs Anonymous™  
Pertamina Clean  
P.O.Box 2600  
JKP 10026

2. Please state clearly the total number of pages sent (including disclosure cover sheet):

---

3. Please state clearly your unique identification number (if any):

---

**Please make your report by providing as much information as possible.**

Brief description:

---

---

---

Description:

---

---

---

---

---

---

---

---

---

---

What is the incident you wish to report?

---

---

---

Where and when did the incident occur?

---

---

What is the name and position of the person you wish to report?

---

---

Were other people involved? (Name/Position)

---

---

Were there any witnesses to the event? (Name/Position)

---

---

How did this incident occur? (Please explain the process/steps)

---

---

---

---

Was there a financial impact on the company?

---

---

---

---

If so, what is the estimated monetary value of the impact?

---

---

---

Has this incident occurred previously?

---

---

---

Is there any physical documentation or evidence? (Who, Where)

---

---

---

---

Will follow up action identify you as the person reporting the incident?

---

---

---

---

Have you reported the incident internally or through any other channels?

---

---

---

---

Have you approached the person? If yes, what did they say?

---

---

---

---

Have you informed the police of this incident?

---

---

---

Would you like to disclose your name? (If yes, please give your name)

---

What business unit are you in?

---

In which location are you from?

---

*Deloitte refers to one or more of Deloitte Touche Tohmatsu Limited, a UK private company limited by guarantee, and its network of member firms, each of which is a legally separate and independent entity. Please see [www.deloitte.com/sg/about](http://www.deloitte.com/sg/about) for a detailed description of the legal structure of Deloitte Touche Tohmatsu Limited and its member firms.*

**Disclaimer**

*This publication contains general information only, and none of Deloitte Touche Tohmatsu Limited, its member firms, or their related entities (collectively, the "Deloitte Network") is, by means of this publication, rendering professional advice or services. Before making any decision or taking any action that may affect your finances or your business, you should consult a qualified professional adviser. No entity in the Deloitte Network shall be responsible for any loss whatsoever sustained by any person who relies on this publication.*

© 2012 Deloitte Southeast Asia Ltd